

Right Direction, Review and Publication of a Scientific Article

1. The authors of the article are the editors of scientific and educational journal "Bulletin of Vladimir Law Institute" at the address: 600020, Vladimir, Bolshaya Nizhegorodskaya St., 67e, the Editorial and Publishing Department of the Research Centre, Vladimir Law Institute of the FPS Russia, tel.: (4922) 47-45-18, 47-45-14, 8-905-649-5050, e-mail: vestnik@vui.vladinfo.ru; vestnik-VUI@yandex.ru.

2. Manuscripts are accepted for consideration if they are not more than one printed sheet. Criteria: the novelty of scientific thought, the relevance of the presented study, theoretical and practical significance of the work, the validity of the results.

3. Manuscripts must be submitted to the Publishing Department of the Scientific Center of the Institute in printed and electronic form. The paper version of the manuscript together with a covering letter, application form of the author and the website operator of personal data, as well as reviews are to be sent by registered letter or parcel to the address: 600020, Vladimir, Bolshaya Nizhegorodskaya St., 67e, electronic version – by e-mail: vestnik@vui.vladinfo.ru; vestnik-VUI@yandex.ru with mandatory indication in the space "Thread": "Article in the Bulletin".

4. Requirements for Manuscripts: A4; typeface Times New Roman; font 14th; indention – 1.25 cm, line spacing and a half; left, right, top, and bottom fields – 2.5 cm.

5. The manuscript should include: UDC (placed in the upper left corner of the first page of the manuscript), information about the author (the surname, first name, place of work, position , academic degree, academic rank (if any) , contact phone numbers , mailing address, e -mail); main text , keywords, abstract , bibliography (3-4 sources), designed according to GOST 7.1-2003 "Bibliographic record . Bibliographic description. General requirements and rules." Bibliographic references should be within the text and presented in accordance with GOST 2008 R7.05 "Bibliographic references". Pay your attention to the fact that constellation of bibliographic references does not consider to be a bibliographic list index.

6. Information about authors, the title, abstract, keywords and references should be made in two copies: in English and in Russian. In the event of any changes in personal data, the author shall notify the editorial board before the bulletin is in print and its electronic version is released online.

7. Attached to the research paper shall be its review (with the only exception of Doctors of Law research papers) prepared by specialists with an academic degree, a blank form filled in by the author of the paper and the operator of personal data. The blank form filled in and signed by the author confirms his written consent to the processing of his personal data in accordance with Article 9 of the Federal Law from 27.07.2006 № 152 «On Personal Data».

8. The materials submitted to the editorial board for consideration must comply with the concept of the magazine, the main headings of which are: “Scientific and applied aspects of improvement of institutions and bodies of the correctional system”, “Topical problems of the Russian legal science and practice”, “Theory and history of the state and law”, “Political and legal systems of foreign countries”. The authors are responsible for the authenticity of the materials used in the article, the accuracy of the quotations.

9. Authors whose articles found material borrowed without reference to the author and (or) the source of borrowing, the journal stops cooperation.

10. Journal is sent by cash on delivery only at the request of the author's publications.

11. All research papers received by the Editorial Board of scientific and educational journal “Bulletin of Vladimir Law Institute” (hereinafter: the Journal) in printed or electronic form are subject to mandatory review. The executive secretary determines that the received article meets the submission criteria: the profile of the Journal, the requirements for registration and then records it in the manuscripts register.

12. The paper reviewers are assigned by the Chief Editor and the members of the Editorial Board. The executives secretary sends the received scientific article for a review to one or, if necessary, two reviewers.

13. The reviewing of manuscripts submitted for publication is carried out by leading scientists in the related field of scientific knowledge. Reviewers can be the members of the Editorial Board of the Journal of invited scientists with relevant scientific specialization, as well as additional referees – qualified practitioners. The reviewers working in the same organization with the author of the manuscript, as well as the author's scientific advisor (scientific consultant) cannot be assigned to provide peer reviews.

14. The reviewer receives the manuscript in a printed form. The reviewer is notified that the manuscript submitted for the reviewing is subject to copyright and belongs to the information not for the disclosure prior to its publication.

15. The reviewing should be conducted confidentially. Violation of confidentiality is only possible if the reviewer makes a statement about the invalidation or falsification of the materials contained in the article.

16. The peer review format is free.

17. The term of preparing the review is established in coordination with the reviewer, but it may not exceed two weeks from the date of receiving the manuscript by the reviewers. The reviewer has the right to refuse from the reviewing by notifying the editorial board within one week.

18. The peer review should include expert analysis of the materials, its objective evaluation and, if necessary, reasonable recommendations for improving the article.

19. In reviewing the reviewer is guided by criteria such as: the relevance of the chosen topic; the scientific and methodological level; scientific novelty and originality of the main provisions of practical importance; the availability for readers in terms of language and style; the arrangement of tables, illustrations, charts, formulas.

20. After reviewing the manuscript the reviewer can:

- recommend the article for publication;
- recommend the article for publication after the article refinement;
- reject the article for publication.

21. The peer review is to be certified by the reviewer's organization according to the established order.

22. If the article is recommended for publication after the refinement, the executive secretary within three days sends the author the copy of the review with the proposal to take into account the recommendations when preparing a new version of the article or arguments to refuse them. A new version of the article is submitted for re-reviewing.

23. The article rejected for publication is not accepted for re-reviewing.

24. In case of disagreement with the opinion of the reviewer of the manuscript the author has the right to appeal to the Editorial Board with the request to send the manuscript to another reviewer to bringing the respective arguments in the appeal. In this case, the editorial board sends the manuscript for re-review or provide a reasoned refusal to the author.

25. The positive review is not sufficient for publication. The final decision on whether to accept the publication makes the Chief Editor or the Editorial Board.

26. After the adoption of the editorial board decisions on the admission of an article for publication the executive secretary shall inform the author and specifies the terms of publication.

27. The Editorial Board has the right to decide to place articles PhDs without sending them for review, if you meet the requirements of article for publication, and their relevance and quality provides a reasonable basis for such an assessment.

28. The original reviews are stored in editor's office for five years. Editorial send copies of reviews, including those containing a reasoned refusal to publish the materials, the author of the email address indicated in the information about the author, as well as when requested – to the Ministry of Education and Science of the Russian Federation.